

Village of Roaming Shores Council Meeting
November 1, 2022

The meeting was called to order by Mayor Jennie D'Amicone. Roll Call was taken and the following members were present: Bob Cook, Sally Fell, Steven Kaufman, Ed Koziol, Holly Mayernick, and Gary Meighen. Also present were Solicitor Kyle Smith, Interim-Administrator Duane Helms and Clerk-Treasurer Kerri Philips.

MINUTES TO THE PREVIOUS MEETINGS: A motion to pass the meeting minutes from 10/10/2022 and 10/18/2022 was made by Councilperson Kaufman and was seconded by Councilperson Mayernick. The motion PASSED with all in favor.

VISITOR COMMENTS: Diane Reuschling (1881) – Ms. Reuschling asked if the ARPA funds that were received could be used for the police salaries. Councilperson Fell and Clerk/Treasurer Philips explained that the ARPA funds were appropriated to other areas of the village, not the police salaries. ARPA funds were a one-time payout and increased salaries need to come from sustainable funds.

MAYOR'S REPORT: On November 5th from 11:00 to 3:00 our Roaming Shores Police Department will be participating in Can the Cruiser. All donations collected will be delivered to Country Neighbor and ultimately to be used for their Christmas food basket program or their Feed the Hope program. Monetary donations are greatly appreciated due to their ability to purchase large quantities of food at an extremely reduced government subsidy rate. Canned goods and nonperishable items will also be accepted. Drop off locations will be at Village Hall and the Association office.

In addition, the Toys For Tots boxes have been delivered. Please drop off new unwrapped toys or monetary donation to Village Hall, The Association Office, Roaming Rock Marina, Cantini's Market, Pasta Oven, and Wrights Place. Toys For Tots is an organization that helps to make Christmas special for children that normally would not. The holidays are fast approaching and many families in Ashtabula County will be without this season. I would ask that the Residents of Roaming Shores to please open your hearts and consider donating whatever you can to help out these worthwhile organizations. Giving is always better than receiving. Thank you.

Prior to committee reports being discussed, Councilperson Mayernick mentioned that the committee reports were to be provided to the Clerk to include in the council packets and only questions pertaining to these reports would be discussed at the council meeting. Per Mayor D'Amicone, going forward, she would like the committees to submit their meeting minutes to council and the administrator. The administrator will include all minutes in the Administrator's Report.

ADMINISTRATORS REPORT: No report provided.

SOLICITOR'S REPORT: No report provided.

PLANNING COMMISSION REPORT: No report provided.

FINANCE COMMITTEE REPORT: Next meeting is 11/15/22 @ 6pm.

DAM & STORMWATER COMMITTEE REPORT: Next meeting is 11/10/22 @ 5:30pm.

UTILITY COMMITTEE REPORT: Next meeting is 11/10/22 @ 6:30pm.

PERSONNEL COMMITTEE REPORT: No report provided.

SAFETY COMMITTEE REPORT: No report provided.

SCAD REPORT: No report provided.

ROADS REPORT: No report provided.

RECORDS COMMITTEE REPORT: No report provided. Mayor D'Amicone appointed Cindy Massey to the Committee.

TECHNOLOGY COMMITTEE REPORT: New servers will be installed November 9th.

OLD BUSINESS:

- Village Administrator Hiring Process – Discussion will take place during executive session.
- Utility Billing Issues – 3 homes need a pit meter installed. One has a gas line in the area so the utility dept will have someone else dig. Regarding delinquent accounts, notifications have been sent out. Delinquent balances are due next week. If not received, the balance will be sent to the county auditor for certification. Approximately \$56,000 is delinquent. A large sum of that is the 14 RRA lots that are accruing balances while waiting for the lots to be sold. Metered lots have never been certified. The billing dept will be cleaning up within the software.
- Sewer Code/Water Code – Sewer Code: recommendations have been made and sent to Solicitor Smith. A motion requesting Solicitor Smith to prepare an ordinance with the suggested sewer code was made by Councilperson Kaufman and was seconded by Councilperson Mayernick. Councilperson Fell stated she would like to see a proposal before asking council to request an ordinance going forward. The motion PASSED with all in favor. Water Code: Utility Committee is still going through the code. Interim-Administrator Helms will go through it further with Solicitor Smith when it's ready.
- Water/Sewer Rates Beginning 01/2023: Councilperson Kaufman recommended council extend the rates for 6 months to study the rates before voting to sunset them. A motion requesting Solicitor Smith to extend the expiration of the rate increase and the deadline in Section 2C to June 30, 2023, of Ordinance 801-09-21 was made by Councilperson Kaufman and was seconded by Councilperson Mayernick. The motion PASSED with all in favor.
- Strategic Goals – Councilperson Mayernick advised that Strategic Goals should be added to the agenda going forward.

NEW BUSINESS:

- No new business

ORDINANCE 846-10-2022: *AN ORDINANCE TO REPLACE AND AMEND CHAPTER 1351-PROPERTY MAINTENANCE CODE OF THE VILLAGE OF ROAMING SHORES, OH CODIFIED ORDINANCES, ATTACHED HERETO AND MARKED "EXHIBIT A" AND NOT DECLARING AN EMERGENCY (3RD)*. A motion to pass Ordinance 846-10-2022 was made by Councilperson Mayernick and was seconded by Councilperson Fell. The motion PASSED with all in favor. ORDINANCE 846-10-2022 PASSED

ORDINANCE 849-10-2022: *AN ORDINANCE AMENDING THE VILLAGE PERSONNEL CODE AS SET FORTH IN CHAPTER 151 OF THE VILLAGE CODIFIED ORDINANCES TO PROVIDE FOR EMPLOYEE USE OF VILLAGE VEHICLES AND NOT DECLARING AN EMERGENCY (2ND)*.

ORDINANCE 850-11-2022: *AN ORDINANCE APPROVING ADDITIONAL APPROPRIATIONS WITHIN THE SEWER REVENUE AND SEWER RESERVE FUNDS (1ST)*- Clerk/Treasurer Philips explained that any time an ordinance for a transfer of funds passes, there also has to be an ordinance approving the increase of appropriations. The appropriations ordinance must be sent to the county. A motion to waive the three-reading rule was made by Councilperson Mayernick and was seconded by Councilperson Meighen. The motion PASSED with all in favor. A motion to pass Ordinance 850-11-2022 was made by Councilperson Fell and was seconded by Councilperson Meighen. The motion PASSED with all in favor. ORDINANCE 850-11-2022 PASSED.

ORDINANCE 851-11-2022: *AN ORDINANCE AUTHORIZING THE VILLAGE TO DISPOSE OF SURPLUS PERSONAL PROPERTY BY INTERNET AUCTION AND DECLARING AN EMERGENCY (1ST)* – A motion to waive the three-reading rule was made by Councilperson Meighen and was seconded by Councilperson Mayernick. Councilperson Cook asked why this is listed as an emergency. That doesn't give the public a chance to comment. Interim-Administrator Helms and Councilperson Mayernick stated that it's to get this item taken care of and off of council's plate. The auction lasts for two weeks and if the truck sells, the funds will be here and available for 2022. If the ordinance is not an emergency, the funds will not be available for 2022. In favor of the motion was Councilpersons Mayernick and Meighen. Against the motion was Councilpersons Cook, Fell, Kaufman, and Koziol. The motion FAILED.

ORDINANCE 852-11-2022: *AN ORDINANCE AUTHORIZING THE MAYOR/ADMINISTRATOR TO SUBMIT A FINAL APPLICATION TO OPWC FOR A GRANT OF \$25,000 AND A LOAN FOR \$50,000 FOR THE VILLAGE WWTP HEADWATERS REHABILITATION PROJECT AND DECLARING AN EMERGENCY (1ST)* – Councilperson Mayernick asked what the deadline was for the application. She was advised it is 11/8/22. Councilperson Fell commented about the reference to "Exhibit A" and attached terms and conditions and asked that they be included going forward. A motion to waive the three-reading rule was made by Councilperson Mayernick and was seconded by Councilperson Kaufman. The motion PASSED with all in favor. A motion to pass Ordinance 852-11-2022 as an emergency was made by Councilperson Kaufman and was seconded by Councilperson Meighen. The

motion PASSED with all in favor. A motion to pass Ordinance 852-11-2022 was made by Councilperson Meighen and was seconded by Councilperson Fell. The motion PASSED with all in favor. ORDINANCE 852-11-2022 PASSED

TOPICS OF DISCUSSION:

- N/A

BILLS FOR REVIEW OF PAYMENT: No discussion

VISITOR COMMENTS: Tim Mizer (1133) – Mr. Mizer expressed concern with two meetings per month. He missed a month of meetings and therefore missed the 1st two readings regarding Property Maintenance. In regard to AFUs, Mr. Mizer asked if there are changes being made to the AFUs charges – per Mayor D’Amicone, there are no changes.

A motion to enter into Executive Session for the purpose of consideration in the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official was made by Councilperson Mayernick and was seconded by Councilperson Kaufman. The motion PASSED with all in favor.

Council entered into Executive Session at 7:53 PM.

Council exited Executive Session and into regular council meeting at 9:13 PM.

A motion requesting Solicitor Smith to prepare an ordinance to pay for health insurance for 2023 was made by Councilperson Kaufman and was seconded by Councilperson Koziol. The motion PASSED with all in favor.

ADJOURNMENT: A motion to adjourn the meeting was made by Councilperson Meighen and was seconded by Councilperson Mayernick. The motion PASSED with all in favor.

MAYOR

CLERK-TREASURER