

Village of Roaming Shores Council Meeting  
April 4, 2023

The meeting was called to order by Mayor Jennie D'Amicone via Zoom. Roll Call was taken and the following members were present: Bob Cook, Sally Fell, Steven Kaufman, Ed Koziol, Holly Mayernick, and Gary Meighen. Also present were Solicitor Kyle Smith and Clerk-Treasurer Kerri Philips.

MINUTES TO THE PREVIOUS MEETINGS: A motion to accept the minutes from the March 21, 2023 Council Meeting was made by Councilperson Kaufman and was seconded by Councilperson Koziol. The motion PASSED with all in favor.

VISITOR COMMENTS: No comments at this time.

MAYOR'S REPORT: No report provided.

ADMINISTRATORS REPORT: Councilperson Mayernick has been receiving questions regarding the new zoning fees. She stated that the Planning Commission conducted a study and they really just wanted the fees to cover the labor, materials such as paper, mileage, etc.

ZONING INSPECTOR REPORT: Dave Muraco introduced himself as the temporary Zoning Inspector. He has been identifying process improvements to streamline the zoning process. With the amount of holes in the process, it makes it hard to enforce the zoning code. The zoning forms in the Village Hall lobby need to be updated. Mr. Muraco also mentioned that there are many structures in the village that are not in compliance with the zoning code.

SOLICITOR'S REPORT: Solicitor Smith stated that there are two ordinances being read tonight. One is to make Officer Dumperth a permanent part-time officer because his 6-month probationary period is over so that will have to be an emergency. The second is to remove the sunset provision from the water/sewer rates to make them permanent rates. He also reminded council that the ordinance also allows until June 30, 2023 for compliance with frost-free hydrants.

PLANNING COMMISSION REPORT: They cannot meet in April. They will reconvene on the 1<sup>st</sup> Wednesday of May.

FINANCE COMMITTEE REPORT: Next meeting is 04/18/23 and they will review 1Q2023.

DAM/STORMWATER/UTILITY COMMITTEE REPORT: Next meeting is 04/20/23.

PERSONNEL COMMITTEE REPORT: No report provided.

SAFETY COMMITTEE REPORT: No report provided.

SCAD REPORT: Next meeting is 04/10/23.

ROADS REPORT: No report provided.

RECORDS COMMISSION REPORT: No report provided.

TECHNOLOGY COMMITTEE REPORT: Next meeting is 04/13/23.

RRA UPDATE: The RRA sent an update to Councilperson Kaufman. The update includes 1) the employees are still dealing with the loss of their friend and longtime employee Pat Sowry. 2) The new computer system is still a work in progress. 3) Annual Meeting is 04/29 with a Celebration of Life for Pat at the clubhouse at 6:30pm. 3) Boater Safety class on 04/22. 4) New swings will be at beaches 1 & 2 this summer and they're working on a new play structure for beach 1.

#### OLD BUSINESS:

- VILLAGE ADMINISTRATOR HIRING PROCESS – Interviewed 2 candidates tonight. Council will discuss the candidates in executive session.
- UTILITY BILLING ISSUES – Issues with the meters have been resolved. Staff is uncovering some minor issues and taking care of them as needed.
- WATER RATES STUDY – No results from Ohio Rural Water yet.
- MUNI-LINK – Tricia Wilson gave an update that included: 1) Data conversion is in process. She's uncovered some anomalies in the village's data and is researching and correcting as needed. We're about 1-1 ½ weeks behind due to the data conversion. 2) looking at new processor for credit cards. 3) Researching outsourcing the printing of bills. It currently takes about 6 hours to print the bills. If the village changes from bi-monthly to monthly billing, printing the bills will be very time-consuming. They're also looking at incentivizing paperless billing, autopay, etc.
- SHORT-TERM RENTALS – Planning Commission has not met yet to discuss this topic.
- DOOR TO DOOR SOLICITATION – Chief Roskos and Solicitor Smith should have something to pass on to council in the next few weeks.
- WATER/SEWER INFRASTRUCTURE STATUS UPDATE – Duane Helms presented to council information regarding the water tower. The presentation included information for repairs vs. replacement of the water tower with the different options that are available to the village. He mentioned that the village is required to complete the necessary updates (coating of the inside and access points) by 2025. The current location of the water tower does not have a large enough footprint to add a new tower while keeping the old tower during the build. Some other possible locations would be near the Morning Star/Sugar Creek/Soncere area or at the Wastewater Treatment Plant. Mr. Helms stated that he would like for council to approve someone to come in and conduct a study to make sure we're looking at this the correct way. Councilperson Kaufman suggested that the mayor form a group to conduct the study.

#### NEW BUSINESS:

- N/A

ORDINANCE 871-04-2023: AN ORDINANCE AMENDING ORDINANCE 853-11-2022 TO MAKE PERMANENT THE WATER, SEWER, AND AFU RATES INCREASED BY

ORDINANCE 801-09-2021 WHICH WERE DUE TO SUNSET ON JUNE 30, 2023 AND NOT DECLARING AN EMERGENCY (1<sup>ST</sup>). No Discussion

ORDINANCE 872-04-2023: AN ORDINANCE APPROVING THE PERMANENT APPOINTMENT OF AARON DUMPERTH AS PART TIME VILLAGE POLICE PATROL OFFICER AND DECLARING AN EMERGENCY (1<sup>st</sup>). A motion to waive the three-reading rule was made by Councilperson Kaufman and was seconded by Councilperson Meighen. The motion PASSED with all in favor. A motion to declare Ordinance 872-04-2023 an emergency was made by Councilperson Meighen and was seconded by Councilperson Mayernick. The motion PASSED with all in favor. A motion to pass Ordinance 872-04-2023 as an emergency was made by Councilperson Meighen and was seconded by Councilperson Kaufman. The motion PASSED with all in favor. ORDINANCE 872-04-2023 PASSED

#### TOPICS OF DISCUSSION:

- Based on a communication that was sent out to council earlier in the day, Councilperson Kaufman made a motion requesting the following ordinances from Solicitor Smith and Councilperson Meighen seconded:
  - Ordinance creating a Water Infrastructure Fee of \$8.00/month for all accounts in and outside the village and this money being deposited into the Water Infrastructure Capital Project Fund
  - Ordinance creating a Water Infrastructure Capital Project Fund
  - Ordinance creating a sewer Infrastructure Fee of \$8.00/month for all accounts in the village and this money being deposited into the Sewer Infrastructure Capital Project Fund
  - Ordinance creating a Sewer Infrastructure Capital Project Fund

Councilperson Kaufman stated that this is just the first step to situation the community and to have funds available for projects involving the water systems and the sewer systems. He suggested council holds town hall meetings to discuss costs and reasons for doing this. With the growth of the community, the water tower will fail at the current capacity. After discussion with council, Councilperson Kaufman removed his motion for the ordinances and Councilperson Meighen removed his second.

- Equipment at the Utility Plant – Duane Helms stated that the Utility Department has been using a skid steer over the last 3 months and it has been very valuable. They still have a lot to accomplish with a piece of equipment like that. The Utility Department needs new equipment because the tractor they have is not usable. With the skid steer they rented, they were able to get into the EQ basins to clean silt and gravel before it gets into the pumps. They were also able to use it to unload pallets/totes and to clean up the compost site. The village needs a piece of equipment that gives us the capability to dig when needed. Duane received a quote for a skid steer to purchase: \$149k without state pricing, \$99k with state pricing. There are lease options as well. Any equipment decided on needs to have lifting capabilities, as well as hydraulics for accessories. C/T Philips will find out if equipment purchased from one fund, i.e., Roads Fund, can be used for Water and Sewer services as well. Councilperson Cook stated that there was an agreement made for the association to keep the compost site pushed back.

- Grants - Councilperson Fell updated council on the Appalachian Community Grant – the planning portion has been approved and she will send the proposal to council. She also stated that the lift station generators may be able to get grants from FEMA. Also, work has started with the compost grant.
- Strategic Planning Meeting has been rescheduled for 05/02/2023 and 05/16/2023 at 6:00 PM.

**BILLS FOR REVIEW OF PAYMENT:** No discussion

**VISITOR COMMENTS:** Marlene Hocesvar (2518) 1) water rates study – is it necessary to discuss in executive session. Per council, contracts can be discussed in executive session. 2) Outsourcing printing of bills is an additional cost and she thinks the current staff should be able to handle that. 3) AFU – there was a study in the past. People that purchased vacant lots, purchased knowing they had the cost of the AFUs and those costs should not be put on the homeowners. 4) Utility equipment funding – if the village was able to lend equipment to the association, the utility department should be able to use road equipment for utilities.

**EXECUTIVE SESSION:** A motion to enter into Executive Session 1) to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, and 2) to consider the purchase of property (both real and personal, tangible or intangible), or to consider the sale of property (either real or personal) by competitive bid if disclosure of the information would give a competitive advantage to the other side by division (G)(3) of section 121.22 of the Revised Code by Councilperson Mayernick and was seconded by Councilperson Fell. The motion PASSED with all in favor.

Council and Solicitor Smith entered into Executive Session at 8:40 PM.

Council exited Executive Session at 9:20 PM and entered into regular session.

**ADJOURNMENT:** A motion to adjourn the meeting was made by Councilperson Kaufman and was seconded by Councilperson Meighen. The motion PASSED with all in favor.

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MAYOR

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CLERK-TREASURER