

Village of Roaming Shores Council Meeting
February 7, 2023

The meeting was called to order by Mayor Jennie D'Amicone. Roll Call was taken and the following members were present: Bob Cook, Sally Fell, Steven Kaufman, Ed Koziol, Holly Mayernick, and Gary Meighen. Also present were Solicitor Kyle Smith and Clerk-Treasurer Kerri Philips.

MINUTES TO THE PREVIOUS MEETINGS: A motion to approve the minutes for the January 17 Council Meeting and the January 26 Special Council Meeting was made by Councilperson Mayernick and was seconded by Councilperson Meighen. In favor of the motion were Councilpersons Cook, Koziol, Mayernick, and Meighen. Abstaining from the vote was Councilpersons Fell & Kaufman. The motion PASSED.

VISITOR COMMENTS: No comments at this time.

MAYOR'S REPORT: No report was provided.

ADMINISTRATORS REPORT: Councilperson Mayernick provided reports on the following: 1) NOPEC Grant – she would like assistance from council on the grant. It could be used for energy efficient lighting, etc. Councilperson Koziol will look into the grant and how to get it. 2) she is not the acting administrator but will respond to requests as necessary. 3) Billing Clerks: Yvonne Gibson will be leaving at the end of next week. Renae Hirz will be leaving at the end of March. Dawn Brace will be starting Monday. 4) BZA meeting on 2/13/2023 @ 5:30 PM. Three addresses being reviewed.

SOLICITOR'S REPORT: No report was provided.

PLANNING COMMISSION REPORT: Met last week – discussed short-term rentals (Airbnb's & bed/breakfasts, etc.). They are asking for permission/support to investigate them. Councilperson Fell thinks it's an idea to investigate rentals. Mayor D'Amicone asked to add that to the Planning Commission agenda for their next meeting, which will be in April.

FINANCE COMMITTEE REPORT: Met this evening. Will make some additional adjustments to the final appropriations. UAN migration – April timeframe. Clerk/Treasurer may have to freeze or slow down with other activities for a smooth transition.

DAM & STORMWATER COMMITTEE REPORT: Meeting minutes were provided to council and the public. The next meeting is 02/16/23 @ 6pm.

UTILITY COMMITTEE REPORT: Meeting minutes were provided to council and the public. The next meeting is 02/16/23 @ 6pm.

PERSONNEL COMMITTEE REPORT: No report provided.

SAFETY COMMITTEE REPORT: No report provided.

SCAD REPORT: Meeting next week.

ROADS REPORT: No report provided.

RECORDS COMMISSION REPORT: No report provided.

TECHNOLOGY COMMITTEE REPORT: No report provided.

OLD BUSINESS:

- Village Administrator Hiring Process – Interviews will take place in March. Personnel received approx. 50 resumes and have it narrowed down to about 7 candidates for interviews.
- Utility Billing Issues – Councilperson Kaufman emailed council regarding the newest billing cycle. His analysis has moved the accounts with issues from 218 down to 2. There are about 15 accounts that need further investigation. There are three residents that need pit meters installed.
- Water Rates Study – There is a meeting scheduled with Ohio Rural Water to review information about the types of meters we have and the types of readings we're looking for, and we'll receive comparable rates from them. The study will compare our expenses, income, anticipated projects (short-term and intermediate-term) and what we need to do to prepare ourselves. It should provide a 15-year infrastructure plan.
- Muni-Link – Looking at a 7/1/23 start date. We will be shadowing May/June. An initiation session will be on 02/17/23 to determine who will be doing which processes. Yvonne Gibson has agreed to come in as a substitute to work the window while the current billing staff is being trained.
- Merging of Dam/Stormwater and Utility Committee – Per Solicitor Smith, the current rules of council prescribe a standing committee for dam & utilities. A motion was made to amend the rules of council to include a standing committee titled Utility/Dam/Stormwater Committee by Councilperson Kaufman and was seconded by Councilperson Mayernick. The motion PASSED with all in favor.

NEW BUSINESS:

- Part-Time Officer Pay Scale – Chief Roskos stated that while council reviewed the full-time officer pay scale, the part-time officer pay scale was not reviewed. He asked council to amend the current ordinance to reflect a 12% increase. Part-time officer progression is different in that it is not an annual raise, but by hours worked. A motion was made requesting Solicitor Smith to amend Ordinance 763-06-20 to reflect a 12% increase to each step by Councilperson Fell and was seconded by Councilperson Kaufman. The motion PASSED with all in favor.
- Short-Term Rentals – Councilperson Mayernick spoke during the Administrator's Report regarding short-term rentals. She asked council if they had any thoughts on the timeframe that would constitute a short-term rental. Per Councilperson Kaufman, this topic is a concern of the association as well. Some concerns are regarding police coverage, people on the water, etc. There have been no complaints or issues yet, but having these opens up

challenges for law enforcement, safety on the water, and with neighbors. Councilperson Kaufman believes it will become a large issue in the near future.

- Amending the contract with the county – James (utility dept) received his Level 1 Certification. With the certification, we can ask the county to amend the contract to lower the number of hours we need them for. There is a 30-day notice needed to be given to the county.
- Driveway Permits – there is no current permit needed. The issue found is that a water valve could potentially be under the driveway. A driveway is a structure, therefore, needs a setback, cannot be on an easement, a culvert needs to be in the correct location. Council needs to research if there's an ordinance regarding the placement of a driveway. Councilperson Kaufman asked to consider where landowners bring the driveway to the road (blind curves). The Utility Committee will discuss mapping shut-off valves and the Planning Commission will discuss the permits.
- Healthcare Study – Perry Village reached out to villages in the area for a group plan to share the costs. Per Councilperson Fell, we're willing to look at the plans as long as we have no obligation to join right now. She doesn't want our employees to have to fill out additional forms again and no data will be shared regarding our employees.

ORDINANCE 860-12-2022: *AN ORDINANCE TO CREATE A VILLAGE WATER CODE TO SUPPLEMENT CHAPTER 905 OF THE VILLAGE CODIFIED ORDINANCES, REPEALING INCONSISTENT PROVISIONS IN CHAPTER 905 AND NOT DECLARING AN EMERGENCY (TABLED)*. A motion to untable Ordinance 860-12-2022 was made by Councilperson Fell and was seconded by Councilperson Mayernick. The motion PASSED with all in favor. Ordinance 860-12-2022 was tabled in a previous meeting because Councilpersons Kaufman and Fell were not present to discuss the ordinance or vote on it. A motion was made to pass Ordinance 860-12-2022 by Councilperson Meighen and was seconded by Councilperson Mayernick. The motion PASSED with all in favor. ORDINANCE 860-12-2022 PASSED.

ORDINANCE 862-01-2023: *AN ORDINANCE CREATING A NEW CHAPTER OF THE CODIFIED ORDINANCES PROVIDING FOR ZONING AND OTHER ADMINISTRATIVE COSTS AND FEES, AMENDING ZONING FEES, REPEALING INCONSISTENT PROVISIONS AND NOT DECLARING AN EMERGENCY (3RD)*. A motion to pass Ordinance 862-01-2023 was made by Councilperson Mayernick and was seconded by Councilperson Meighen. Council discussed and clarified garages. A motion to amend the ordinance to change "Garage" to "Garage / Detached" was made by Councilperson Koziol and was seconded by Councilperson Meighen. The motion PASSED with all in favor. A motion to pass Ordinance 862-01-2023 with the amendment was made by Councilperson Fell and was seconded by Councilperson Meighen. The motion PASSED with all in favor. ORDINANCE 862-01-2023 PASSED.

ORDINANCE 864-01-2023: *AN ORDINANCE AUTHORIZING THE VILLAGE MAYOR TO EXECUTE A TWO-YEAR EXTENSION FOR EXCLUSIVE RESIDENTIAL WASTE DISPOSAL IN THE VILLAGE WITH WASTE MANAGEMENT AND NOT DECLARING AN EMERGENCY (2ND)*. Council asked if we spoke with anyone else regarding the contract. Per Mayor D'Amicone, she spoke with the business that was upset and explained that considering the timeframe, we took the opportunity to utilize the 2-year extension. In 2 years, we have to put the contract out to bid. We'll start the process in about 18 months.

TOPICS OF DISCUSSION: 1) Councilperson Kaufman asked Mayor D'Amicone to have our Waste Management representative contact the association to keep them informed of the feedback for recycling. They would also like a video regarding the recycling process to distribute to residents. 2) Clerk/Treasurer Philips stated the village now has the blue bags (formerly orange bags) for Waste Management. There was a discrepancy with the cost so as soon as she confirms the cost with the vendor, communication will be sent to residents with the cost and process for obtaining them. 3) Councilperson Kaufman asked if the permanent appropriations would be discussed tonight. Councilperson Fell stated that it is a draft and will not be discussed at the meeting tonight.

BILLS FOR REVIEW OF PAYMENT: Mayor D'Amicone wanted to note that the bills for Northeast Ohio Natural Gas are currently estimates due to not having someone to read the meters of our residents. Each resident can call in their actual readings on the 10th of every month.

VISITOR COMMENTS: No comments at this time.

A motion was made to enter into executive session by Councilperson Meighen and was seconded by Councilperson Kaufman for the following purposes:

- 1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.
- 2) Conferences with the public body's attorney concerning pending or imminent court action by division (G)(3) of section 121.22 of the Revised Code.

Council entered into Executive Session at 8:29PM and exited Executive Session at 9:56 PM.

ADJOURNMENT: A motion to adjourn the meeting was made by Councilperson Kaufman and was seconded by Councilperson Meighen. The motion PASSED with all in favor.

MAYOR

CLERK-TREASURER