

Village of Roaming Shores

Full-Time General Laborer/Seasonal Only

(May 17 – September 3, 2012)

DESIRED QUALIFICATIONS:

- 1) High school education;
- 2) Mechanical and/or electrical background;
- 3) Driver's license & ability to operate a manual transmission; and
- 4) Drug free.

REPORTS TO: Utility Department Superintendent.

DUTIES AND RESPONSIBILITIES: Assist with tasks related to the daily operation of municipal utilities.

WORK SCHEDULE: 8:00 a.m. to 4:30 p.m. Monday through Friday and required overtime, if needed during an emergency.

DAILY TASKS: Assist with the cleaning and maintaining of all operational equipment to include the following: maintaining and cleaning waste water lift stations, aeration blowers, aeration tanks, tertiary filters, filter building, influent and effluent samplers, aerobic digesters, lab equipment and other related equipment in addition to painting, pressure washing, locating and shutting off water boxes and lawn care at village-owned facilities.

PHYSICAL DEMANDS: While performing duties of this job, the employee is often exposed to loud noises and adverse weather conditions as well as Poison Ivy/Sumac.

TOOLS AND EQUIPMENT USED: Motor vehicles, generators, pumps, gauges, common hand and power tools, shovels, wrenches, detection devices, phone, calculator and a variety of lab equipment.

DESIRABLE TRAITS: Good communication skills and the ability to deal courteously with the public and to operate a manual transmission truck.

SMOKE FREE. The Village of Roaming Shores is a smoke-free work place. Smoking is not allowed on property owned by the village or in its motor vehicles.

WAGES. \$10 an hour, plus mandatory overtime.