

Village of Roaming Shores



RESIDENTIAL REFUSE COLLECTION AND DISPOSAL SERVICES

2500 Hayford Road
P.O. Box 237
Roaming Shores, Ohio 44084

INVITATION FOR BIDS

Sealed bids are invited and will be received by the administration of the Village of Roaming Shores, Ashtabula County, Ohio, 2500 Hayford Road, P.O. Box 237, Roaming Shores, Ohio until 11:00 a.m., local time on Wednesday, August 1, 2012 and at that time shall be opened, and publicly read, for furnishing:

EXCLUSIVE RESIDENTIAL REFUSE COLLECTION, RECYCLING, DISPOSAL AND RELATED SERVICES, INCLUDING A ONCE-A-YEAR VILLAGEWIDE CLEAN-UP IN THE VILLAGE OF ROAMING SHORES, OHIO

Copies of the bid documents, including bid specifications, are on file for public inspection and may be obtained at the Village Administrator's office in the Village Hall.

Bids are to be submitted on the bid forms provided in the bid documents. Each bid must contain the full name and address of each and every person, company or corporation interested in the same, shall state whether individual, partnership or corporation.

Each bid shall be enclosed in a sealed envelope, plainly marked on the outside:

RESIDENTIAL REFUSE COLLECTION AND DISPOSAL SERVICES, and shall bear the name and address of the bidder.

The winning bidder will have thirty (30) days to sign a contract, and no bids may be withdrawn for a period of thirty (30) days from date of the opening of the sealed proposals.

The village reserves the right to reject any or all bids, to waive any informalities and/or irregularities in any bid, to request additional information, and to accept any bid, consistent with law, deemed in the best interest of, and most favorable to, the village.

LEGAL NOTICE

Sealed bids are invited and will be received by the Village Administration at the Village Hall, 2500 Hayford Road, Roaming Shores, Ohio 44084 until 11:00 a.m., local time on Wednesday, August 1, 2012 and at that time shall be opened, and publicly read, for furnishing:

EXCLUSIVE RESIDENTIAL REFUSE COLLECTION, DISPOSAL, RECYCLING AND RELATED SERVICES, INCLUDING A ONCE-A-YEAR VILLAGEWIDE CLEAN-UP IN THE VILLAGE OF ROAMING SHORES, OHIO

Copies of the bid documents, including bid specifications, are on file for public inspection and may be obtained at the Village Administrator's Office. The village reserves the right to accept or reject any or all bids and to waive all informalities in the bids and to negotiate and accept any bid deemed most favorable.

BY ORDER OF
KEVIN GRIPPI, ADMINISTRATOR
VILLAGE OF ROAMING SHORES, OHIO

Publish: The Star Beacon
Friday, July 20, 2012
Thursday, July 25, 2012
Friday, July 28, 2012

BID SPECIFICATIONS

EXCLUSIVE RESIDENTIAL REFUSE COLLECTION, RECYCLING, DISPOSAL AND RELATED SERVICES, INCLUDING A ONCE-A-YEAR VILLAGEWIDE CLEAN-UP IN THE VILLAGE OF ROAMING SHORES, OHIO

That for the purposes of this bid specification, the following words and phrases shall have the following meanings ascribed to them respectively.

Alternates — means an additional service for which a value or price shall be provided by the Contractor.

Commercial Waste — shall mean all rubbish, trash, refuse, and garbage of any kind generated in any business or commercial setting, including marinas, construction sites, condominiums, multi-family residences/apartment complexes which rent to two or more families.

Contractor — refuse hauler

Direct Billing — shall mean the direct collection by the vendor to customer of monthly, bi-monthly, quarterly or yearly fees in return for garbage disposal services (the village would not be a party).

Garbage — shall mean all perishable vegetable and animal food wastes and other non-recycling items.

Materials Recovery Facility — shall mean a facility for the collection, sorting, processing, and transfer or sale of recyclable materials for the purpose of reclaiming materials.

Refuse — is garbage and rubbish

Residential — single-family residence

Residential Waste — shall mean all rubbish, trash, refuse and garbage of any kind generated from residential single-family homes.

Rubbish — shall mean household or commercial waste, other than garbage.

Service — shall mean the collection and proper disposal of garbage, rubbish and recyclables.

BID SPECIFICATIONS

Bidders will submit proposals for exclusive residential refuse collection, recycling, disposal & associated services in accordance with the following bid specifications:

1. **Proposals.** Bidders will submit their proposals for the collection and removal of all acceptable refuse from single-family residential dwellings within the village.
2. **Fee Options.** The bids must include a volume based fee system (a charge per bag or per container) for refuse collection. This will allow residents an opportunity to select the option best suited to their specific needs.
3. **Reporting.** When requested, the Contractor shall be required to submit to the Village of Roaming Shores a report indicating total tonnage of garbage collected and disposed.
4. **Customer List.** The Village Administration shall provide the selected Contractor with a potential customer list. Conversely, upon the request of the administration, the selected Contractor shall provide the village with a current list of those customers being serviced.
5. **Exclusive.** The Contractor will have the exclusive rights to haul all residential refuse within the Village of Roaming Shores.
6. **Village Property Waste Collection.** Contractor shall be required to provide, at no cost to the village, refuse collection as outlined below:
 - One 1-cubic yard dumpster one-time a week year round at the Waste Water Treatment Plant, 2565 Rome Rock Creek Road; and
 - One 60 gallon toter one-time a week year round at the Village Hall, 2500 Hayford Road.
7. **Residential Bag Program.** The Contractor shall provide a bag program quoted at: **PRICE PER BAG** for part-time residents or seniors, limited to no more than two bags a week. The individual customers may purchase bags from the Village Hall or vendor(s) designated by the Contractor.
8. **Collection Dates.** Collection shall be on one day per week on Monday or Tuesday such other day as the hauler and the village may agree.
9. **Collection Locations.** All collections are to be made from the curb line. Empty containers shall be returned to the curb without damage and as not to block mailboxes or obstruct driveways and sidewalks.
10. **Types of Vehicles.** The Contractor shall identify the make and model year of garbage trucks (packers) used for the collection of garbage and other refuse, and the adequacy and availability of such equipment. The bidder shall also be able to show adequacy of back up (reserve) equipment in case of equipment failure to that equipment, which is assigned to fulfill the requirement of this contract. Failure to use and to continue to use said equipment during the term of the contract shall be deemed sufficient reason for termination of the contract by the village.
11. **Equipment Ownership.** The village may demand that the said bidder submit a bill of sale showing that he is the owner of said equipment or that he has made or is financially and legally able to make arrangements for the availability of such equipment. Should the bidder, upon request, fail to show his equipment for inspection or the availability of such equipment to the mayor or his/her designee

should find that the said equipment is not satisfactory and sufficient to do said work, the village shall have the right to reject the bid of such person on the grounds that the said bid is not submitted by a responsible bidder.

12. **Customer Service.** The collection and disposal of refuse shall be accomplished in such a manner so no nuisance shall be created thereby. Anytime refuse is not collected by the Contractor on the regular day of refuse collection as scheduled, the Contractor shall notify the mayor or his/her designee as to the reason and anticipated length of delay. At any time the Contractor falls behind the regular collection schedule for a period of one (1) day the village may, at its discretion, cause refuse to be collected by any means that is available. Full cost of such collection, including any administration costs, shall be at the expense of the Contractor. Further, the Contractor shall notify the village of delays in service of over 24 hours.
13. **Personnel.** In the performance of the collection and disposal of garbage and refuse material, the Contractor shall provide adequate personnel to operate such enclosed garbage truck.
14. **Uniforms.** Each employee of the Contractor, while engaged in the collection of refuse in the village, shall wear a uniform, which uniform shall display the name of the contract hauler and shall have affixed thereto a badge or emblem that adequately identifies the employee.
15. **Vehicles.** Trucks used in the collection of refuse shall be painted a common color and shall further display the name of the contract hauler. Every truck used in the collection of refuse shall have warning lights. The lights should be similar to the type of lights found on road construction equipment. One of the lights shall be mounted on the cab and second light shall be mounted at the rear of the truck. Both of the lights shall be in operating condition at all times. Every truck shall comply with all applicable laws, rules and regulations governing its use, operation and safety.
16. **Accessibility.** The Contractor shall be available to receive phone calls between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. An answering service shall be deemed insufficient to comply with this provision.
17. **Complaints.** The foreman or other responsible party for the Contractor(s) shall notify the office of the mayor or his/her designee of all complaints referred to the Contractor within seven (7) days of the lodging of the complaint.
18. **Persistent Complaints.** The foremen or other responsible party for the Contractor shall submit a written report within ten (10) days of the lodging of the complaint to the Mayor's office on the effort made to rectify the complaint. The Mayor or his/her designee shall determine whether the corrective action taken by the Contractor was sufficient, taking into consideration the practices of good standard health requirements as required by Village Ordinance or Ohio State Health Law.
19. **Final Destination.** The garbage and refuse material collected herein shall be delivered to and placed in a disposal area selected by the Contractor and which is approved as a disposal site by the Environmental Protection Agency of the State of Ohio, of the Department of Health. A copy of a current letter or license of site approval must accompany each bid. The Contractor shall fully comply with all applicable laws, rules and regulations relating to the collection and disposal of refuse. The name and address of the landfill and recycling facility must accompany the bid.
20. **Public Health.** It is expressly understood the diligent execution of the terms of this contract is extremely important to the preservation of the public health and, upon default of the Contractor, the village reserves the right to immediately employ the necessary human resources and equipment to remove the said material and to

charge the cost incurred thereof to the contractor, holding the contractor and his surety, fully liable and responsible for said cost.

21. **Termination.** Either party may terminate this Agreement for cause provided the party claiming default provides written notice to the defaulting party and provides such defaulting party thirty (30) days to cure the default. This termination provision is included due to the interest of the village in the public health and welfare of the inhabitants which necessitates that this contract be carried out strictly according to the letter and spirit of the terms herein set forth. To have a contractor violate this contract would threaten the public health, welfare and safety of the village of Roaming Shores.
22. **Starting Date.** The contract shall start **September 1, 2012** and terminate on August 31 of the selected expiration year.
23. **Contract Term.** Each bidder is asked to submit a proposal for a term of three (3) years and five (5) years. Bids are to be submitted on the bid forms provided in the bid documents. Each bid must contain:
 - The full name and address of each and every person, company or corporation interested in the same; and
 - State whether individual, partnership or corporation.
24. **Bid Procedure.** Each bid shall be enclosed in an envelope, plainly marked on the outside: BID PROPOSAL FOR EXCLUSIVE RESIDENTIAL REFUSE COLLECTION AND DISPOSAL SERVICES and shall bear the name and address of the bidder. If the bid is submitted by mail, the sealed envelope containing the bid must be enclosed in another envelope, addressed and marked as indicated above. The winning bidder will have thirty (30) days to sign a contract, and no bids may be withdrawn for a period of thirty (30) days from date of the opening of the sealed proposals.
25. **Award.** It is anticipated that the village will make a contract award within thirty (30) days of the bid opening. The village reserves the right to reject any or all bids, to waive any informalities and/or irregularities in any bid, to request additional information, and to accept any bid, consistent with law, deemed in the best interest of, and most favorable to, the village.
26. **Successful Bidder.** The contract shall be deemed as having been awarded when formal notice of award shall have been mailed by the Village to the successful bidder by certified mail, return receipt requested. Thereafter, the successful bidder shall enter into and execute a contract for the services provided for herein, as proposed by the village, within thirty (30) days from the receipt of such formal notice. The successful bidder to whom the contract shall have been awarded will be required to execute five (5) copies of the contract on a form to be mutually agreed upon by both parties to said contract. The Village reserves the right to accept or reject any or all bids and to waive all informalities in the bids and to negotiate and accept any bid deemed most favorable.
27. **Failure to Execute.** In case of the refusal or failure of the successful bidder to execute said contract within thirty (30) day's from the date of receipt of the formal notice of award, the bidder will have abandoned his rights and interests in the award, and the work will be re-advertised for bids, as the village may elect.
28. **Opt Out.** The village reserves the right to opt out of the agreement within the first year of the contract if there are problems with billing or pick-ups that cannot be resolved by good faith negotiations between the village and the hauler.
29. **Hold Harmless.** The contractor shall indemnify, save absolutely harmless, and exempt the village, its officers, agents, servants, and employees from and against

any and all suits, actions, legal proceedings, claims, demands, damages, costs, expenses and attorney fees incident to any work done in the performance of this contract including but not limited to any willful or negligent act or omission of the contractor, its officers, agents, servants and employees.

30. **Insurance.** The contractor shall at all times during the term of the contract maintain in full force and effect Employer's Liability, Public Liability and Property Damage Insurance, including contractual liability coverage for the provisions of the above paragraph. All insurance shall be by insurers and for policy limits acceptable to the village. Before commencement of work hereunder the contractor agrees to furnish the village certificates of insurance to the effect that such insurance has been procured and is in force. The certificates shall contain the following express obligation: "This is to certify that the policies of insurance described herein have been issued to the insured for whom this certification is executed and are in force at this time the event of cancellation or material change in a policy affecting the certificate holder, thirty (30) days prior written notice will be given the certificate holder."
31. **Cancellation.** In the event of cancellation or material change, the contractor shall re-secure the renewal immediately or substitute another policy equal to the requirements set forth below, and before the original policy lapses. Failure to so will result in contract cancellation by the village.
32. **Insurance Limits.** For the purpose of the contract, the Contractor shall carry the following types of insurance in at least the limits specified below:

COVERAGE	LIMITS OF LIABILITY	
Employer's Liability	\$500,000.00	
Bodily Injury Liability	\$500,000.00	Each Occurrence
Except Motor Vehicle	\$500,000.00	Aggregate
Property Damage Liability	\$500,000.00	Each Occurrence
Motor Vehicle Bodily Injury Liability	\$500,000.00 \$100,000.00	Each Person Each Occurrence
Motor Vehicle Property Damage Liability	\$500,000.00	Each Occurrence
Excess Umbrella Liability	\$500,000.00	Each Occurrence

33. **Worker's Compensation.** The contractor shall, at all times during the contract, maintain in full force and effect Worker's compensation insurance coverage as required by the Industrial commission and Bureau of Workers' Compensation, State of Ohio. Before commencement of work hereunder, the contractor agrees to furnish the village a copy of a current certificate of premium payment issued by the State of Ohio, and to regularly update this certificate during the term of the contract.
34. **Substitution.** The Contractor shall not assign, underlet, or sublet this contract or any part thereof, without the prior written consent of the village of Roaming Shores, and in

the event that such consent of the village is obtained, the contractor and its surety shall continue to be liable for the faithful performance of this contract for the remainder of the term.

35. **Present Practices.** The contractor shall, before submitting a proposal, familiarize himself with the present practices of refuse collection in the village. It is the express purpose of the village not to have any of the current standards diminished as a result of the village contracting this service. The present collection practices generally observed at this time can be expected to be the same as those to be observed throughout the term. Spills litter or refuse occurring either during the collection or during the hauling is detrimental to the Public Health and will not be permitted. contractor must comply with all ordinances, rules and regulations governing refuse collection and disposal service.
36. **Disclosure.** Every proposal must contain the full name and address of every person, firm, or corporation interested in the proposal. If a corporation, the proposal must disclose the name of the state in which it is incorporated, and the full name and address of the president and secretary. If a partnership, the proposal must disclose the firm name and address and the full name and address of each and every partner.
37. **Information to Include.** No bid will be considered unless the bidder submitting the same shall furnish evidence satisfactory to the village that he has the necessary equipment, ability, experience, and financial resources to fulfill the conditions of these bid specifications and the contract. Previous experience and responsibility if the bidder will be considered in making this determination, as will the information supplied on the information sheets, to be submitted with each bid, in addition to any other information, which the village may request in order to make the above determination.
38. **Information Sheet.** The information sheet, to be submitted by each bidder with each bid, shall include the following:
 - A. All exceptions to the bid specifications, indicating all instances where the bid proposal does not comply with such specifications.
 - B. An itemized list of the bidder's equipment available for use on the contract. The list shall also include back-up or reserve equipment, and indicate where the equipment can be inspected.
 - C. Location and information regarding the sanitary landfill to be used for disposal of refuse collected.
 - D. A list of names of other Ohio Municipalities with which the bidder has a current contract or has had a recent contract, indicating the name, title, and telephone number of responsible officials who may be contacted for information regarding such contract experience. An authorized for release of information form is included as part of this reference. Each bidder must execute it, in order that the village may verify information submitted herein.
39. **Prices.** Each bidder is required to provide a unit price bid for a tier volume based rate schedule for residential service containing at least five (5) volume based trash-hauling selections.
40. **Volume Based.** It is understood and agreed that the bids shall be based on a tier volume based unit price per month for providing service, for accounts as designated and identified in Paragraphs 1 and 2 of these bid specifications.
41. **Large Items.** Pick-up and removal of large items (stoves, sofas, etc.) shall be

arranged directly between the customers and hauler for an additional fee to be paid by the resident.

42. **Term.** The contract period shall be for three (3) or five (5) year period. The bid specifications as listed in the bid documents shall become a part of the contract and shall be strictly adhered to.
43. **Lowest & Best.** While the language contained in some of the above specifications has been set forth to present a standard that is to be met by a prospective successful bidder, nonetheless, nothing therein shall be construed to impose any limitations upon the right of the Village of Roaming Shores to award a contract to the bidder it determines to be the lowest and best bidder. The village reserves the right to negotiate with any bidder it considers to represent the lowest and best bid.

BIDDING INSTRUCTIONS. Complete the forms on pages 11 through 19 and submit the information as part of your proposal. Further, take into account paragraphs 1 through 43 and also understand residents are now billed directly by a contractor for refuse hauling. The Contractor may choose to bid on Proposal 1 and/or Proposal 2, but must submit a fee schedule for Proposal 3, 4, 5 & 6.

- Proposal 1: Hauling only.** Provide the costs of residential hauling/curbside recycling only for customers residing in the Village of Roaming Shores. Under this proposal the village will perform the direct billing of customers for an administration fee to be paid by the consumer. Therefore, NO franchise fee will be required of the contractor. Customers may choose to use their own totter or purchase from the Contractor.
- Proposal 2: Hauling & direct customer billing.** Provide the cost of residential hauling/curbside recycling and performing direct resident customer billing for customers residing in the village. This proposal must include a **\$7,000 franchise fee** paid to the village by the Contractor not later than March 1st of each year. Customers may choose to use their own container/totter or purchase from the Contractor.
- Proposal 3: Curbside villagewide clean-up.** Provide the cost for a curbside villagewide clean-up for the collection and disposal of rubbish and larger items such as appliances, couches, etc. To be scheduled for the first Saturday in May of each year for residential users.
- Proposal 4: Fixed location villagewide clean-up.** Provide the cost of a fixed location villagewide clean-up for the collection and disposal of rubbish and larger items such as appliances, couches, etc., which will be located near the Rome Rock Association's Clubhouse parking lot's driveway and scheduled for the first Saturday in May of each year for residential and commercial users (one restaurant and the marina). The contractor will be responsible for dropping off eight (8) 40 cubic yard roll-off dumpsters at the above location, picking-up the receptacles and then disposing of the contents.
- Proposal 5: Central Recycling.** Provide the annual cost of two (2) 25 cubic yard roll-off, which will be used for receiving plastic, paper & co-mingled materials. The units will be located at RL 44 (Dawn Park) and RL 20 (Sunset Park) and pulled on-call.
- Proposal 6: Walk-up, drive-in.** Provide a cost for returning emptied curbside waste receptacles to the residence.

- A.** Bidders shall submit their proposal for the cost to collect and dispose refuse and larger items (appliances, dryers, couches, etc), which will be placed on tree lawns for collection by the hauler.
- B.** The clean-up shall be held once during the calendar year on the first Saturday in May. Curbside collection shall begin no earlier than 6:00 a.m. and continue no later than 6:00 p.m. However, fixed location will begin at 8:00 a.m. and conclude at 12:00 noon and be run 100% by community volunteers. If an additional day is needed to service the entire village, such day shall immediately follow the scheduled clean up date.
- C.** The bidder shall submit a total cost for the villagewide clean-up. If Proposal 1 is accepted, the village shall pay the cost of the entire clean-up and shall bill users on its own. If Proposal 2 is accepted, the hauler shall bill the users directly and spread the cost over the remaining months of the calendar year; and the village shall pay the cost of the clean-up and shall bill users on its own.
- D.** For the purposes of calculating cost and price, approximately 320 tons (eight 40 yard roll-offs) of loosely packed residential refuse was collected during the 2011 annual clean-up.

PROPOSAL 1 -- HAULING ONLY

Price all options below. The normal garbage collection excludes annual villagewide clean-up. A poly-cart and recycling bin must be provided by the hauler. Recycled material will include plastic, corrugated cardboard, aluminum, newspapers and chipped board (i.e., cereal boxes).

THREE-YEAR CONTRACT QUARTERLY RATE

NUMBER OF CONTAINER(S)

1. One 32 gallon container
2. Two 32 gallon containers
3. Four 32 gallon containers
4. One 90 gallon poly-cart
5. One 18 gallon curbside recycling bin
6. Optional per bag service

<u>1ST YEAR</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

ALTERNATE FIVE-YEAR CONTRACT QUARTERLY RATE

NUMBER OF CONTAINER(S)

1. One 32 gallon container
2. Two 32 gallon containers
3. Four 32 gallon containers
4. One 90 gallon poly-cart
5. One 18 gallon curbside recycling bin
6. Optional per bag service

<u>1ST YR</u>	<u>2ND YR</u>	<u>3RD YR</u>	<u>4TH YR</u>	<u>5TH YR</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

OFFICER'S NAME & TITLE: _____

OFFICER'S SIGNATURE: _____ DATE: _____

PROPOSAL 2 -- HAULING & DIRECT CUSTOMER BILLING

Price all options below. The normal garbage collection excludes annual villagewide clean-up. A poly-cart and recycling bin must be provided by the hauler. Recycled material will include plastic, corrugated cardboard, aluminum, newspapers and chipped board (i.e., cereal boxes).

THREE-YEAR CONTRACT QUARTERLY RATE

<u>NUMBER OF CONTAINER(S)</u>	<u>1ST YEAR</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>
1. One 32 gallon container	_____	_____	_____
2. Two 32 gallon containers	_____	_____	_____
3. Four 32 gallon containers	_____	_____	_____
4. One 90 gallon poly-cart	_____	_____	_____
5. One 18 gallon curbside recycling bin	_____	_____	_____
6. Optional per bag service	_____	_____	_____

ALTERNATE FIVE-YEAR CONTRACT QUARTERLY RATE

<u>NUMBER OF CONTAINER(S)</u>	<u>1ST YR</u>	<u>2ND YR</u>	<u>3RD YR</u>	<u>4TH YR</u>	<u>5TH YR</u>
1. One 32 gallon container	_____	_____	_____	_____	_____
2. Two 32 gallon containers	_____	_____	_____	_____	_____
3. Four 32 gallon containers	_____	_____	_____	_____	_____
4. One 90 gallon poly-cart	_____	_____	_____	_____	_____
5. One 18 gallon curbside recycling bin	_____	_____	_____	_____	_____
6. Optional per bag service	_____	_____	_____	_____	_____

OFFICER'S NAME & TITLE: _____

OFFICER'S SIGNATURE: _____ DATE: _____

PROPOSAL 3 -- CURBSIDE VILLAGEWIDE ANNUAL CLEAN-UP

Scheduled each year on the first Saturday of May for all residential customers.

ANNUAL FLAT FEE FOR THE TERM OF A THREE-YEAR CONTRACT \$ _____

ANNUAL FLAT FEE FOR THE TERM OF A FIVE-YEAR CONTRACT \$ _____

OFFICER'S NAME & TITLE: _____

OFFICER'S SIGNATURE: _____ DATE: _____

PROPOSAL 4 -- FIXED LOCATION VILLAGEWIDE ANNUAL CLEAN-UP

Scheduled each year for customers on the first Saturday in May and located near the entrance driveway of the Rome Rock Association's Clubhouse parking lot at the end of Rome Rock Boulevard.

ANNUAL FLAT FEE FOR THE TERM OF A THREE-YEAR CONTRACT \$ _____

ANNUAL FLAT FEE FOR THE TERM OF A FIVE-YEAR CONTRACT \$ _____

OFFICER'S NAME & TITLE: _____

OFFICER'S SIGNATURE: _____ DATE: _____

PROPOSAL 5 – CENTRAL RECYCLING

Provide the annual cost for two (2) 25 cubic yard roll-offs, which will be used for receiving plastic, paper & co-mingled materials. The units location will be determined at a later date.

ANNUAL FLAT FEE FOR THE TERM OF A THREE-YEAR CONTRACT \$ _____

ANNUAL FLAT FEE FOR THE TERM OF A FIVE-YEAR CONTRACT \$ _____

OFFICER'S NAME & TITLE: _____

OFFICER'S SIGNATURE: _____ DATE: _____

PROPOSAL 6 -- WALK-UP/DRIVE-IN

Price all options below. The normal garbage collection excludes annual villagewide clean-up. A poly-cart and recycling bin must be provided by the hauler. Recycled material will include plastic, corrugated cardboard, aluminum, newspapers and chipped board (i.e., cereal boxes).

THREE-YEAR CONTRACT QUARTERLY RATE

NUMBER OF CONTAINER(S)

1. One 32 gallon container
2. Two 32 gallon containers
3. Four 32 gallon containers
4. One 90 gallon poly-cart
5. One 18 gallon curbside recycling bin

<u>1ST YEAR</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

ALTERNATE FIVE-YEAR CONTRACT QUARTERLY RATE

NUMBER OF CONTAINER(S)

1. One 32 gallon container
2. Two 32 gallon containers
3. Four 32 gallon containers
4. One 90 gallon poly-cart
5. One 18 gallon curbside recycling bin

<u>1ST YR</u>	<u>2ND YR</u>	<u>3RD YR</u>	<u>4TH YR</u>	<u>5TH YR</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

OFFICER'S NAME & TITLE: _____

OFFICER'S SIGNATURE: _____ DATE: _____

STATEMENT OF QUALIFICATIONS

I. GENERAL STATEMENT TO COVER

1. Years in business: _____

2. Types of solid waste disposal engaged in: _____

3. Contracts with municipalities previously held, now held:

Community Name	Address	Phone #	Contact Person
----------------	---------	---------	----------------

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

II. FACILITIES

1. Office and addresses:

2. Buildings – garages, etc.:

3. Repair facilities, etc.:

III. LANDFILL

1. Office and addresses:

IV. EQUIPMENT

1. Number of packers: _____ owned: _____ Rented:

a) Size and condition:

b) Age of Packers: _____

2. Mobile repair equipment:

3. Spare packers used only for emergencies:

4. Other equipment to support operation:

5. Total number and type of vehicles to be assigned in the delivery of services to the Village of Roaming Shores, Ohio:

V. PLEASE ANSWER ALL OF THE FOLLOWING QUESTIONS

1. Packers radio or cell phone equipped? YES _____ NO _____

2. Trucks clearly labeled? YES _____ NO _____

3. Has your company, in the last three (3) years, been canceled/terminated from a contract with a municipality?

YES _____ NO _____

If yes, please describe in full the circumstances:

4. Do you have the capability to direct bill our customers?

YES _____ NO _____

5. Location and address of the Sanitary Landfill(s) to be used for disposal of refuse collected.

6. Other qualifications:

Village of Roaming Shores HOLD HARMLESS AGREEMENT

_____ agrees, to the fullest extent permitted by the law, to indemnify and hold harmless the Village of Roaming Shores and its respective officers, agents, and employees from and against all claims, damages, losses and expenses arising out of or resulting from the performance of the work under the contract, providing that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property including the loss of use resulting there from; and is caused in whole or in part by any negligent or willful act or omission of anyone directly employed by _____, or anyone for whose act _____ may be liable. In addition, _____ shall, at its own expense, satisfy and cause to be discharged such judgments as may be obtained against the village or any of its officers, agents and employees.

The indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable under Worker's compensation acts, disability benefits act or other employee benefits act.

COMPANY OFFICER: _____

SIGNATURE OF COMPANY OFFICER: _____

SIGNING CONTRACT: _____

DATE: _____

VILLAGE OF ROAMING SHORES, OHIO BID SPECIFICATIONS DOCUMENTS LIST

Initials of the official representative of the Bidder on the blank to the left signifies that the corresponding information, forms, and attachments which have been submitted with this bid.

- BID PROPOSAL FORMS/WORK SHEETS**

- STATEMENT OF QUALIFICATIONS AND SUPPORTING DOCUMENTATION**

- HOLD HARMLESS AGREEMENT**

- LIST OF REFERENCES**

- WORKER'S COMPENSATION CERTIFICATE**

- REQUIRED PROOF OF INSURANCE AND CERTIFICATES OF INSURANCE**

- FINANCIAL STATEMENTS**

Village of Roaming Shores

WASTE HAULER INFORMATION

(Based on 2010 Census Figures)

POPULATION: 1,508*
(*Higher during the warm months, weekends & holidays)

PEAK SUMMER POPULATION:
Approx. 8,000 (July 4)

SIZE: 2.08 sq. mi.

ROADS: 27-miles

LAKE: 550 acres – the largest private lake in Ohio

MEDIAN FAMILY INCOME:
\$71,322 (2009)

ESTIMATED MEDIAN HOUSEHOLD VALUE:
\$164,617

APPROXIMATE ACCOUNTS

TOTAL:	950
SEASONAL:	200



DISCLAIMER: The Village of Roaming Shores presents such information solely as an approximation and takes no responsibility for any inaccuracies in the data. Bidders are responsible for making determinations on their own.